



West Portal Elementary School

5 Lenox Way, San Francisco, California 94127

Phone (415) 759-2846 Fax (415) 242-2526 William Lucey, Principal
sch876@sfusd.edu www.westportalschool.com

June 9, 2009

Dear West Portal Parents,

As you know, San Francisco schools are facing huge budget cuts. This greatly affects the amount of supplies we will have for West Portal for the 2009 – 2010 school year.

We are asking that parents donate the items listed on the back. Please review the list that corresponds to your child's grade level for the upcoming school year. Please send these items with your child during the first week of school in August 2009. Your contribution will be important and greatly appreciated in helping to supply each classroom for the **entire** year. **Please do not label items with your child's name since they are for the entire class.**

Our school is participating in Office Depot's 5% Back to Schools Program. If you shop at Office Depot, make sure you inform the cashier before you check out the **West Portal School's 5% Back to Schools Program ID number 70014156.**

Thank you for your continued support.

West Portal Teachers

致敬的西門小學家長們：

如您們所知，三藩市公立學校現正面臨巨大的財政削減，這削減將極度影響我們為西門小學 2009-2010 學年所得的教材供應數量。

我們懇請家長們捐出此通告背面所列出的一些用品，請查看符合您子女下學年度年級的一列，並請您子女在下學年第一星期內，二零零九年八月，帶這用品回校。您的捐贈將對幫助每一課室整年的供應十分重要，我們將深深多謝您的獻予。請不要在用品上標記您子女的名字，因為這些用品將為全課室學童使用。

我們的學校參加了 Office Depot 「5% 歸回學校」的計劃，若您於 Office Depot 購物，請記著告知收銀員西門小學「5% 歸回學校」計劃的辨認號碼 70014156。

多謝您的繼續支持。

西門小學教師們啓
二零零九年六月九日

West Portal Elementary School

5 Lenox Way, San Francisco, California 94127

Phone (415) 759-2846 Fax (415) 242-2526

www.westportalschool.com

2009 – 2010 Classroom Supplies Wish List

<p><u>Kindergarten</u> 2 Boxes Crayola markers – 8ct, classic washable wedge 1 Package Real water color paper (heavier weight and textured) 1 paper Towels 2 Boxes facial tissues Glue sticks, Elmer’s multi packs 1 Box envelopes – box legal size 1 Paint Watercolor – 8 colors 1 Eraser 3 Scotch tape ¾ x 300 or refills (refills are good) 1 Copy paper, ream, white, 8 x 11 1 Liquid soap or hand sanitizer 1 Oil pastel colors – 12 colors 1 Color pencils -12 pack 1 Roll packing tape 1 Box multicolor or black sharpie pens 1 Box multicolor dry erase markers 1 Box band aids 1 Blue painter’s tape 1 Box small zip lock bags 1 Box large zip lock bags</p>	<p><u>3rd Grade</u> 1 Spiral Notebook, 1 subject, 70 ct. any color, wide ruled 3 Pocket folders, any color 1 Baby wipes 1 3 Ring Binder – ½” with outside pocket (clear) 1 Paper towel 3 Boxes facial tissue 1 Elmers Glue stick 1 Crayola markers – 12 ct. classic 1 Watercolor paint, 16 colors (Crayola) 1 Colored pencils, 24 pk 1 Page protectors, 10 pk 1 Eraser 1 Copy paper, ream, white, 8½ x 11 1 Flair felt tip pen, black 1 Sharpie, fine point, black, permanent marker 1 Sharpie ultra fine point, black, permanent marker</p>	
<p><u>1st Grade</u> 2 Pocket folders (no prongs) any color 1 Soap liquid 7.5 oz. 2 Paper towel 2 Boxes of facial tissue 1 Elmers glue, 7 5/8 oz., washable 2 Glue Sticks 1 Watercolor paints, 8 color or 16 colors 1 Set oil pastels/cray pas 1 Eraser 1 Scotch tape ¾ x 300 1 Copy paper, white, 8 ½ x 11 1 Pack of baby wipes 1 Sharpie, fine point, black, permanent marker 1 Sharpie ultra fine point, black, permanent marker 1 Box band aids 1 Scissors – kids 1 Box 1-gallon zip lock bags 1 Set dry erase Expo markers</p>	<p><u>4th Grade</u> 4 Boxes facial tissue 4 Rolls paper towels 1 Bottle hand sanitizer 1 Bottle liquid soap, unscented 1 Packet baby wipes 1 Ream copy paper, white, 8 ½ x 11 3 Spiral notebooks 2 Two-pocket folders Pencils #2 – 2 packs of 12 Sharpie permanent markers, fine point Sharpie permanent markers, ultra fine point Colored pencils – 24 pk Markers – 12 ct. washable 1 Pair scissors Glue sticks 1 Ruler – 12 in standard metric 1 Eraser 1 3-ring binder, .5 in or 3/8 in with clear cover</p>	
<p><u>2nd Grade</u> 4 Pocket folder (no prongs), any color 1 Baby wipes 1 3-ring binder, ½ with outside pocket, white 1 Crayola markers 16 colors (thick or thin) 2 Boxes facial tissues 1 Elmers glue, 7 5/8 oz, washable 1 Color pencils, 12 pk. 1 Watercolor paints – 8 color (Crayola) 2 Erasers 1 Scotch tape ¾ x 300” 1 Copy paper, white, ream, 8½ x 11” 3 Spiral wide ruled notebooks 1 Bottle of hand sanitizer 1 Bottle of liquid soap 1 Cray-Paz (oil pastels)</p>	<p><u>5th Grade</u> 6 Boxes facial tissue 4 Rolls paper towels 2 Bottles hand sanitizer 1 Bottle liquid soap, unscented 4 Packet baby wipes 1 Ream copy paper – white 8.5 x 11 3 Spiral notebooks – wide ruled 5 Two-pocket folders Pencil #2 (2 packs of 12) Sharpie permanent markers, fine point Sharpie permanent markers, ultra fine point Colored pencils – 24 pack Markers – 12 ct washable 1 Pair scissors 6 Glue sticks 1 Ruler – 12 in standard metric 1 Eraser</p>	<p><u>Additional for rooms 20 & 23 only</u> 1 Protractor 1 Sturdy Compass Highlighters 2 3-Ring binders, (1 inch) 2 Packages dividers 4 Composition books (hardcover)</p>